

BusinessObjects Web Intelligence XI R1/R2: Report Design (RevB) QA210R2

Course Description

This two-day instructor-led course is designed to give you the comprehensive skills and in-depth knowledge needed to access, analyze and share data using BusinessObjects™ InfoView™ and BusinessObjects™ Web Intelligence™.

During this course, you'll learn how to organize, manage and distribute documents using InfoView. You'll also learn how to create Web Intelligence documents for your reporting needs, to retrieve data by building queries using BusinessObjects universes and to use Web Intelligence to enhance documents for easier analysis.

After taking this course, you will be able to efficiently and effectively manage personal and corporate documents to access the information you need, when you need it. You will be able to design your own reports using Web Intelligence and share your analysis with other users.

BusinessObjects XI Releases 1 and 2

This course is designed to teach you who have implemented both versions of the BusinessObjects XI release to create Web Intelligence documents using queries. New features covered in this courses that are not applicable to BusinessObjects XI Release 1 include:

- Advanced querying and reporting techniques, such as synchronizing multiple data providers, query drill mode, and modifying query properties
- Modified workflow for creating prompted query filters and formatting report elements
- Expanded reporting features available while viewing a Web Intelligence document in InfoView

Course Audience

The target audience for this course is report designers who need to access and analyze information using InfoView and Web Intelligence.

Course Topics

Lesson #1 - Introducing Web Intelligence

- Accessing information with Web Intelligence
- Understanding how universes allow you to query databases using everyday business terms

Lesson #2 - Getting Started with InfoView

- Managing documents in InfoView
- Viewing a Web Intelligence document in InfoView

Lesson #3 – Customizing InfoView

- Setting InfoView preferences
- Creating an InfoView dashboard with My InfoView

Lesson #5 – Restricting Data Returned by a Query

- Modifying a query with a predefined query filter
- Applying a single-value query filter
- Using prompts to restrict data
- Using complex filters

Lesson #7 – Enhancing the Presentation of Reports

- Using breaks, calculations, sorts and report filters
- Ranking data to see top or bottom values
- Using alerters to highlight information
- Organizing a report into sections
- Copying data to other applications

Lesson #9 - Creating Formulas and Variables

- Using formulas and variables in the Java Report Panel

Lesson #4 – Creating Web Intelligence Documents with Queries

- Getting new data with Web Intelligence
- Creating a new Web Intelligence document
- Modifying a document's query
- Working with query properties

Lesson #6 – Report Design in the Java Report Panel

- Working in the Java Report Panel
- Displaying data in tables and charts
- Presenting data in free-standing cells

Lesson #8 – Formatting Reports

- Document formatting
- Formatting charts

Lesson #10 - Synchronizing Data

- Creating multiple queries in a document
- Synchronizing data with merged dimensions

Lesson #11 - Analyzing Data

- Analyzing the data cube
- Drilling in the Java Report Panel
- Setting Web Intelligence drill options

Lesson #13 - Working in Interactive View

- Modifying a document interactively
- Using formulas and variables in InfoView with Interactive view
- Analyzing in drill mode in InfoView

Lesson #12 - Sharing Web Intelligence Documents

- Sharing documents
- Scheduling a Web Intelligence document

Take it Online

Interested in online courses?
Visit the Business Objects Learning Network:

<http://www.businessobjects.com/services/training/elm/default.asp>

Prerequisite Education

Not applicable for this offering.

Prerequisite Knowledge/Experience

Not applicable for this offering.

Additional Education

If you want to increase your skill level and knowledge of Web Intelligence, this course is recommended:

- BusinessObjects Web Intelligence XI R1/R2: Advanced Report Design

Delivery & Duration

This instructor-led offering is a two-day course.

Applicable Certification

This course is not applicable to any Business Objects Certified Professional programs.

More Information

Visit <http://www.businessobjects.com/services/training/default.asp>.

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